

Jadwal Pelajaran Saya!

- 1) **Use the template below to write out your new timetable in Indonesian.** There is a list of subjects in your textbook, plus some extra vocabulary below. This will be a draft before you create an electronic version. **PAY ATTENTION TO YOUR SPELLING.**

1					
2					
3					
4					
5					
6					
7					

Kosa kata yang berguna:

Assembly	Pertemuan siswa	Media	Ilmu media
Homeroom	Perwalian	Drama	Seni drama
Manual arts	Ketrampilan	Sewing	Menjahit
Woodwork	Ketrampilan kayu	Humanities	Ilmu pengetahuan Sosial
Recess	Istirahat	Lunch	Makan Siang
Typing	Mengetik	Cooking	Memasak

- 2) **Now, create an electronic version.** Need some help? There are some tips on the back of this handout if you are using Word.

How to create your timetable using Word.

- Your page should be in landscape format. (go to “file” “page setup...” and click the correct orientation)
- Add an appropriate title in Indonesian (why not use WordArt?)
- Use “insert” “table” to create a blank timetable – you will need 6 columns and 11 rows.
- In the first column, list the periods (pelajaran). Remember to leave a blank for recess and lunch.
- In the top row, put in the days of the week in **INDONESIAN** in the remaining 5 columns.
- Fill in all your subjects in Indonesian in the appropriate spaces.
- You can use “table” “merge cells” to create spaces for lunch and recess. Also for double periods.
- Add the Indonesian for recess and lunch if you have not already done so.
- Colour code your subjects using either shading or font colour.
- If you have extra time, use ClipArt to add a picture to your page, or add a picture from the Internet (but make sure you reference it correctly!)

